



Maltese Episcopal Conference  
Secretariat for Catholic Education

## Applications for Admission into Form 1 Gozo Church Schools - March 2020

In the light of the particular circumstances besetting our islands, these procedures have been designed and introduced to facilitate the application process for entry into Form 1. The established regulations are accessible online on

<https://www.csm.edu.mt/wpcontent/uploads/2020/02/Regolamenti-Dhul-Form-1-godda.pdf> and these remain in place, as these procedures only determine the application process. Whereas the application process remains in progress, these procedures are there to safeguard the safety and wellbeing of all stakeholders. Thus, any physical contact, including transfer of papers, should be avoided. The assistance and cooperation of all is very much appreciated.

Schools needing help should contact Mr Stephen Spiteri.

Parents / legal guardians of children attending Church Schools and needing assistance, should refer to the Heads of Primary Schools Church.

Parents / legal guardians of children attending state primary school interested in applying but needing assistance, should refer to the Heads of Secondary Church Schools.

1. In order to protect the health and safety of our employees, as well as applicants, no physical applications will be taken in schools.
2. Primary school principals are requested to contact all parents of Year 6 through electronic means of communication used by the school to pass a .pdf copy of the application.
3. Each school in Gozo Church shall upload on social media a copy of the applications and will strive, as much as possible to promote these applications. They will also be uploaded on the pages of Gozo Church Schools and the Diocese facebook page, as well as on the website of the Secretariat on: <http://www.csm.edu.mt/admissions-eng>
4. Applications will be sent to all families and will also be available online: <http://www.csm.edu.mt/admissions-eng/> on Wednesday 18 March, 2020.

5. Any declarations pertaining to Siblings, Employees, etc. shall be completed by parents and sent electronically as explained in 7 (ii). They will then be validated by the schools at a later stage.

6. Parents are asked to complete the application and send it by e-mail at the following addresses:

Boys - [headmaster@gozoseminary.com](mailto:headmaster@gozoseminary.com);

Girls - [secretary@bishopsconservatory.edu.mt](mailto:secretary@bishopsconservatory.edu.mt)

7. The filling of the application can be done in two ways:

i) The application may be made directly on the computer and sent as requested above;

ii) The application can be printed, filled manually, scanned (if scanning facilities are not available, one may take a photo of each application page and send as requested above.

8. Documents to be included must be scanned or photographed as further explained above and submitted with the application. In case of missing documents, they may be sent later.

9. In the case of applicants who have Statement of Needs or LSE, any document sent should also be scanned.

10. Deadline for applications is **Friday 27 March**.

11. For anyone who has difficulty completing the application and making electronic submission, help is available over the phone from Monday 23 to Friday 27 March:

Boys - 21556479/21562670

Girls - 79560277

12. Payment for the application may be made, if possible, online. Cheques may be sent to the following address:

Girls: Bishop's Conservatory (Secondary) School

Triq Mons Pietru Pace

Victoria VCT 2042

Boys: Sacred Heart Minor Seminary

Enrico Mizzi Street,

Victoria VCT2503

On the back please write the name and surname of the child. No cash will be accepted in order to avoid physical contact.

13. This year the ballot will be held on a date to be decided later on. More details on this will be communicated.

14. Full Coordination between Primary and Secondary is important in order to ensure that applicants under criteria 1-5 all applied.